

Witney Town Council

Mrs Sharon Groth FSLCC fCMgr
Town Clerk

Cllr Duncan Enright
Mayor of Witney



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6 June 2019

To: Members of the In Bloom Sub Committee - *J Aitman, L Duncan, H Eaglestone, V Gwatkin, M Jones and A McMahon (and all other Town Councillors for information)*

You are hereby summonsed to a Meeting of the **In Bloom Sub Committee** to be held in the Council Chamber, Town Hall on **Wednesday, 12th June, 2019 at 3.30 pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **Election of Chair**

To elect a Chairman of the Sub Committee for the municipal year.

2. **Election of Vice Chairman**

To elect a Vice Chairman for the municipal year.

3. **Apologies for Absence**

To consider apologies and reasons for absence.

4. **Declarations of Interest**

Members are reminded they should declare any disclosable pecuniary interests at the meeting.

5. **Minutes**

- a) To adopt and sign as a correct record the minutes of the meeting held on 21 January 2019 (enclosed).
- b) Matters arising from the minutes.

6. **Update on the Current Position and Additional Plans for 2019**

To receive and consider the report of the Cemeteries and Projects Officer.

5-1-15

Town Clerk